

Agenda

LOCAL GOVERNMENT EFFICIENCY TASK FORCE

Organizational Meeting

December 1, 2020

Zoom Webinar

I. Call to order	Emily Leventhal, OPPAGA Staff Director, Government Operations
II. Roll Call	Administrative Assistant
III. Member Introductions	Members
IV. Election of Task Force Chair and Vice Chair	Members
V. Task Force Legislative Requirement	Chair
VI. Adoption of 2020-2021 Florida Local Government Efficiency Task Force Procedures	Chair
VII. Ethics and Florida Sunshine Law Requirements Presentation	Janet Tashner, OPPAGA General Counsel
VIII. Discussion of Task Force Research Objectives	Chair and Members
IX. Other Business	Chair and Members
X. Public Comment	Open to public
XI. Closing Remarks	Chair

Local Government Efficiency Task Force Proposed Rules

The following rules shall govern procedures of the 2020-21 Local Government Efficiency Task Force (“Task Force”):

(1)(a) The Task Force shall meet at the call of the Chair. The Task Force shall meet only within the dates, times, and locations authorized by the chair. Meetings may take place physically and virtually.

(b) In the absence of the Chair, the Vice Chair shall assume the duty to convene and preside over meetings and such other duties as provided by law or rule.

(c) During a meeting properly convened, the presiding Chair may temporarily assign the duty to preside at that meeting to another Task Force member until the assignment is relinquished or revoked.

(2)(a) Meetings shall be open to the public and noticed in accordance with these rules.

(b) Before the Task Force may hold a meeting, a notice of such meeting shall be provided to the Executive Office of the Governor, the Secretary of the Senate, and the Clerk of the House of Representatives no later than 4:30 p.m. of the seventh day before the meeting. The Chair may cancel noticed meetings.

(c) If a majority of Task Force members agrees, the Task Force may continue a properly noticed meeting after the expiration of the time called for the meeting.

(d) A properly noticed meeting agenda shall be created by the Chair. Any changes or additions to the agenda shall be decided by a two-thirds vote of the members of the Task Force present and voting.

(3) A quorum of the Task Force is necessary to take any action or transact any business. A quorum for the Task Force shall be a majority of the appointed members physically and virtually present.

(4) The Chair shall determine all questions of order arising in a Task Force meeting. Each question involving a change in these procedures or an appeal regarding a ruling of the Chair shall be decided by a two-thirds vote of the members of the Task Force present and voting.

(5) In all cases not provided for by the Florida Constitution and Florida Statutes, the guiding, but non-binding, authority shall be first the Rulings of the Task Force and then the latest edition of Mason’s Manual of Legislative Procedure.

(6) The Chair may appoint work groups to study issues and present findings and recommendations to the Task Force.

PUBLIC COMMENT

No members of the public pre-registered to speak at this meeting.