

The Local Government Efficiency Task Force announces a public meeting to which all persons are invited.

DATE AND TIME: **Tuesday, December 1, 2020, 1:00-3:00 PM, ET**

PLACE: **Zoom Webinar registration site:**

https://zoom.us/webinar/register/WN_dGezO3blReup9hB2W0RFAA.

Once you register, you will be sent a link to the meeting.

GENERAL SUBJECT MATTER TO BE CONSIDERED: The task force will meet to elect a chair and vice-chair and establish procedures for the conduct of its business. In addition, the task force will discuss the general policy scope, purpose, and responsibility of the Task Force and review Government in the Sunshine requirements. A copy of the agenda may be obtained on the [Local Government Efficiency Task Force](#) page.

TO PARTICIPATE: There will be opportunity for public participation both via the Zoom webinar and via telephonic means.

- To join by telephone, register for the meeting using the link above; at the meeting time, call in using the call in number provided in your confirmation email, and when prompted, enter the meeting code (also found in your confirmation email).
- Those public participants who wish to speak during the meeting should pre-register by completing a **Public Comment Form**, available on the [Local Government Efficiency Task Force](#) page, and emailing it to **OPA-meetings@oppaga.fl.gov**. A separate pre-registration will be required for each virtual meeting. Pre-registration must be completed by: **9:00 a.m. Sunday, November 29**. If you have not pre-registered to participate by the specified time, you may participate through the Q&A function in Zoom Webinar following the registered participants as time allows.
- If you would like to comment, but do not wish to speak at the meeting, you do not need to fill out the form. Instead, email your comments **by 9:00 a.m. Sunday, November 29** to OPA-Meetings@oppaga.fl.gov. We will make the emailed comments available to task force members and include these comments as part of the task force record.

DURING THE MEETING:

- Only pre-registered public comment participants will be allowed to speak at the meeting. They will be notified by the chair when they will be permitted to speak. Each Zoom Webinar participant's time for comments will be limited by the chair to three minutes. Participants must announce their name, address, the organization they represent, if any, and the Agenda Item number or Agenda Item Title before speaking.
- Following the comments of pre-registered participants, ANY meeting participant may submit questions or comments via the Zoom Webinar Q&A function for the chair's consideration.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 2 days before the workshop/meeting by contacting: Janet Tashner at (850)717-0526 or tashner.janet@oppaga.fl.gov. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).